

# Harbor Artisans

Southwest Harbor, Maine

## 2024 APPLICATION FOR MEMBERSHIP:

Thank you for your interest in joining us. We are a group of Maine craftspeople and artists who have come together to offer high quality, Made in Maine items to the public in our shop. Gathering as a co-operative allows each of us to have access to a retail location on busy Main Street in Southwest Harbor as well as group advertising, credit card processing, packaging and sales staff representing our products that as individuals, we may not be able to achieve on our own.

### We offer three levels of Membership:

**FULL MEMBER:** You are automatically considered a member of the Board of Directors, with one vote per member. As a Full Member, you agree to:

- Pay a one-time \$200 non-refundable membership fee, due upon acceptance
- Attend meetings (approx 3 per year) where we jury in new members & consignors, vote on policies, co-op decisions and clean the store.
- Pay an annual space fee, which is currently \$600 for an 8-foot space. You may take a smaller space, if it better suits your product line. Space fee may be deducted from your sales throughout the season and does not need to be paid upfront. Please refer to Policy Sheet for more details. (updated policy sheet coming soon)
- Work shifts in the store approximately 10-13 days per season (May - Oct).
- Allow the store to take 15% of your sales to cover store expenses. (If store expenses are less than 15%, you will receive a refund check in January or February for the difference.)
- Allow a one time "Operation Loan" (\$200) to be deducted from your sales at the end of your first season to put in account for off-season expenses. The loan is returnable upon your departure from the co-op. (See Policy Sheet for more explanation).

**40% CONSIGNOR:** This level of membership requires has no requirement to work in the store. Your items will be placed for display at the discretion of members. The co-op retains 40% of your sales.

**3 DAY CONSIGNOR:** This requires only 35% of your sales. In addition, you agree to work 3 days during the season.

Please review our Policy Sheet for more details and fill out the attached form to be considered for admission into the Co-op.

I have read & agree to the terms above:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Harbor Artisans

Southwest Harbor, Maine

To ensure the quality of products sold at Maine Artisans, all items must *juried* into the store (voted on & approved by co-op members). If you are interested in becoming a member or consignor, please contact Lori Davis for details on having your work juried. You need not be present for jurying and may send samples. Members will vote and you will be notified at that time if present or shortly after the meeting whether your work is accepted or not. We are committed to maintaining the integrity of our shop by selling ONLY Made in Maine items.

For further information, please contact our jury coordinator, Lori Davis at 207-479-1835 or email her at: [Lori@LoriDavisPhotography.Com](mailto:Lori@LoriDavisPhotography.Com). *Since her address is a .com address, her emails sometimes end up in your junk folder. Please be sure to check there for a reply.*

**Please complete and sign this form and present it upon jurying. (Please keep a copy for your own records as well)**

**Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Are you a year-round Maine resident?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Cell or Alternate Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Website if applicable:** \_\_\_\_\_

**Items to be juried:**  
\_\_\_\_\_  
\_\_\_\_\_

**Member Primary Category:** \_\_\_\_\_

**Please Circle One:**      **Full Member**              **40% Consignor**              **3 Day Consignor**

**I agree to the terms listed on page 1 of this Membership Application:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Member Code:** (to be determined upon acceptance) \_\_\_\_\_