

# Northeast Harbor Artisans

125 Main Street, Northeast Harbor, Maine

## 2024 APPLICATION FOR MEMBERSHIP:

Thank you for your interest in joining us. We are a group of Maine craftspeople and artists who have come together to offer high quality, Made in Maine items to the public in our shop. Gathering as a co-operative allows each of us to have access to a retail location on Main Street in Northeast Harbor as well as group advertising, credit card processing, packaging and sales staff representing our products that as individuals, we may not be able to achieve on our own.

### We offer three levels of Membership:

**FULL MEMBER:** You are automatically considered a member of the Board of Directors, with one vote per member. As a Full Member, you agree to:

- Pay a one-time \$200 non-refundable membership fee, due upon acceptance
- Attend meetings (approx 3 per year) where we jury in new members & consignors, vote on policies, co-op decisions and clean the store.
- Pay an annual space fee, which is currently \$400 for a 5-foot space. You may take a smaller space, if it better suits your product line. Space fee may be deducted from your sales throughout the season and does not need to be paid upfront. Please refer to the Policy Sheet for more details. (updated policy sheet coming soon)
- Work shifts in the store approximately 9-13 days (# may vary) per season (May - Oct).
- Allow the store to take 22% of your sales to cover store expenses. (If store expenses are less than 22%, you will receive a refund check in January or February for the difference.)
- Allow a one time "Operation Loan" (\$200) to be deducted from your sales to put in account for off-season expenses. The loan is returnable upon your departure from the co-op. (See Policy Sheet for more explanation).

**40% CONSIGNOR:** This level of membership has no requirement to work in the store. Your items will be placed for display at the discretion of members. The co-op retains 40% of your sales.

**3 DAY CONSIGNOR:** This requires only 35% of your sales. In addition, you agree to work 3 days during the season.

Please review our Policy Sheet for more details and fill out the attached form to be considered for admission into the Co-op.

I have read & agree to the terms above:

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_